



Recruitment Advertisement 2023 – 06

Mumbai Metro Rail Corporation Limited intends to appoint qualified and experienced professionals for the following posts on Regular/Contract/ Deputation basis:

Sr. No.	Name of Posts & Pay Scale (IDA) / Grade	Nature of appointment	UR	EWS	OBC	SC	ST	Total
1.	Deputy General Manager (Operations) Rs. 80,000 – 2,20,000/- (E5)	Regular / Deputation	01	-	-	-	-	01
2.	Deputy General Manager (Operations Safety) Rs. 80,000 – 2,20,000/- (E5)	Regular / Deputation	01	-	-	-	-	01
3.	Assistant General Manager (Security) Rs. 70,000 – 2,00,000/- (E4)	Contract (05 years) / Deputation	01	-	-	-	-	01
4.	Assistant General Manager (Track) Rs. 70,000 – 2,00,000/- (E4)	Contract (05 years) / Deputation	01	-	-	-	-	01
5.	Assistant General Manager (RS) Rs. 70,000 – 2,00,000/- (E4)	Contract (05 years) / Deputation	-	-	01	-	-	01
6.	Deputy Engineer (S&T) Rs. 50,000 – 1,60,000/- (E2)	Contract (05 years) / Deputation	-	-	01	-	-	01
7.	Deputy Engineer (Electrical) Rs. 50,000 – 1,60,000/- (E2)	Contract (05 years) / Deputation	01	-	-	-	-	01
8.	Assistant Engineer (Civil) Rs. 40,000 – 1,40,000/- (E1)	Contract (05 years) / Deputation	03	-	-	-	-	03
9.	Supervisor (Material Management) Rs. 40,320 – 77,540/- (W7)	Contract (05 years)	01	-	-	-	-	01
10.	Jr. Engineer -II (Civil) Rs. 35,280 – 67,920/- (W6)	Contract (05 years)	01	-	01	01	-	03
11.	Jr. Engineer -II (Track) Rs. 35,280 – 67,920/- (W6)	Contract (05 years)	-	-	01	-	-	01
12.	Deputy Accountant Rs. 34,020 – 64,310/- (W5)	Contract (03 years)	-	-	01	01	-	02
	Total		10	-	05	02	-	17

• **Note :**

- Age, qualification and experience would be as on **01st November, 2023.**
- For detailed advertisement, Recruitment Rules, eligibility requirements and other instructions for filling the above posts please visit www.mmrc.com.
- Online registration will start from **03rd November, 2023 at 10:00 Hrs.** and will end on **05th December at 23:59 Hrs.**

Date: 03rd November, 2023

Place: Mumbai

Sd/-
(Ashwini Bhide, I.A.S)
Managing Director
Mumbai Metro Rail Corporation Ltd.



MUMBAI METRO RAIL CORPORATION LIMITED

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: www.mmrc.com

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
1.	Deputy General Manager (Operations)	Grade (E5) Rs. 80,000 – 2,20,000/- (IDA Pay scale)	01 post, (UR Category)	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time bachelor’s degree in electrical/ Mechanical / Electronics / Electronic & Telecommunication Engineering or Bachelor’s degree in PCM from Govt. recognized and reputed university	<ul style="list-style-type: none"> • Sr. Scale officer having total minimum 06 years of service in GROUP ‘A’ and with minimum 02 years post-qualification experience in “Desirable” domain for the post or • Officers working in Sr. scale having total minimum 09 years’ service in GROUP ‘B’ and with minimum 02 years post-qualification experience in “Desirable” domain for the post or • Total minimum 09 years of post-qualification executive grade experience in “Desirable” domain for the post, with minimum 02 years’ experience in next below grade (Rs. 70,000 – 2,00,000/-) in IDA pay scale or • Total minimum 09 years of post-qualification experience in executive grade in government entities like Metro rail corporations in “Desirable” domain for the post, currently working in one scale lower or equivalent or • Total minimum 09 years of post-qualification experience in reputed private sector in executive grade in “Desirable” domain for the post at a minimum CTC of Rs. 12 Lakhs. 	<ul style="list-style-type: none"> • Candidate should have experience of working in Railways/ Metros/ other Railway PSUs in Operation Department. • Sr. scale officers from Indian Railway Services should have minimum 02 years of experience in handling Railway Operations. • Well conversant with MRGR, Operations management, Train management and rules pertaining to safe train operation, trip chart, weekly block, preparation of various operating procedures, and experience of OCC.



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						Mandatory	Desirable
2.	Deputy General Manager (Operations Safety)	Grade (E5) Rs. 80,000 – 2,20,000/- (IDA Pay scale)	01 post, (UR Category)	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time bachelor’s degree in Electrical/ Mechanical / Civil / Electronics / Electronic & Telecommunication Engineering or Bachelor’s degree in PCM from Govt. recognized and reputed university	<ul style="list-style-type: none"> • Sr. Scale officer having total minimum 06 years of service in GROUP 'A' and with minimum 02 years post-qualification experience in “Desirable” domain for the post <li style="text-align: center;">or • Officers working in Sr. scale having total minimum 09 years’ service in GROUP 'B' and with minimum 02 years post-qualification experience in “Desirable” domain for the post <li style="text-align: center;">or • Total minimum 09 years of post-qualification executive grade experience in “Desirable” domain for the post, with minimum 02 years’ experience in next below grade (Rs. 70,000 – 2,00,000/-) in IDA pay scale <li style="text-align: center;">or • Total minimum 09 years of post-qualification experience in executive grade in government entities like Metro rail corporations in “Desirable” domain for the post, currently working in one scale lower or equivalent <li style="text-align: center;">or • Total minimum 09 years of post-qualification experience in reputed private sector in executive grade in “Desirable” domain for the post at a minimum CTC of Rs. 12 Lakhs. 	<ul style="list-style-type: none"> • Candidate should have experience of Operation of Railways/ Metros/ Railway PSUs. • Sr. scale officer from Indian Railway Services should have minimum 02 years of experience in handling Railway Operations. • Candidate should have knowledge of providing safety briefing, training & conducting competencies of Railways/ Metros/ Railway PSUs personnel. • Preference will be given to candidates having experience in Operation Safety & conducting internal safety audits.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
3.	Assistant General Manager (Security)	Grade (E4) Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01 post, (UR Category)	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Bachelor’s degree from recognized and reputed university.	<ul style="list-style-type: none"> • Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA) with minimum 02 years post-qualification experience in “Desirable” domain for the post or • Officer currently working in Sr. Scale of Rs. 6,600/- (CDA) or IDA pay scale of Rs. 60,000 – 1,80,000/- with minimum 02 years post qualification experience in “Desirable” domain for the post or • Total minimum 07 years of post-qualification experience in Executive grade in Government entities in “Desirable” domain for the post, currently working in one scale lower or equivalent or • Total minimum 07 years of post-qualification experience in reputed Private sector in Executive grade in “Desirable” domain for the post with minimum CTC of Rs. 08 Lacs. 	<ul style="list-style-type: none"> • Candidate should be from the field of Security/ Police/ Defence/ Paramilitary having exposure to modern security, surveillance systems and managing on ground security services for public places like Railway/Metro and large public gatherings and trained for disaster and rescue activities. • Candidate should have experience of handling on ground workforce of 100 security personnel. • Candidate should have experience in government liaison especially with State Police, IB and State Administration



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
4.	Assistant General Manager (Track)	Grade (E4) Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01 post, (UR Category)	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Civil Engineering from a recognized and reputed university.	<ul style="list-style-type: none"> Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA) with minimum 02 years post-qualification experience in “Desirable” domain for the post or Officer currently working in Sr. Scale of Rs. 6,600/- (CDA) or IDA pay scale of Rs. 60,000 – 1,80,000/- with minimum 02 years post qualification experience in “Desirable” domain for the post or Total minimum 07 years of post-qualification experience in Executive grade in Government entities in “Desirable” domain for the post, currently working in one scale lower or equivalent or Total minimum 07 years of post qualification experience in reputed Private sector in Executive grade in “Desirable” domain for the post with minimum CTC of Rs. 08 Lacs. 	<ul style="list-style-type: none"> Candidate should have experience of Construction and Maintenance of Track in Railways/ Metro. Experience of working on projects of stations of Urban Railways/underground metro works of tunnels/ UG stations/ viaduct and bridges/ballast-less track works. Candidate should be conversant with international competitive bidding, computerized environment working. Adequate experience in planning, designing, supplying, testing & commissioning of Civil Engineering works for underground metro projects/elevated Metro/ Rail Projects in Urban & Suburban environment including consultancy works related to these aspects. Candidates with experience of working in modern Urban Rail projects will be preferred. Candidates should have experience and knowledge of interfacing with related disciplines such as civil infrastructure, Track, Signalling, Electrification and Rolling Stock etc.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
5.	Assistant General Manager (Rolling Stock)	Grade (E4) Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01 post, (OBC Category)	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Mechanical or Electrical or Electronics or Electrical & Electronics or Electronics & Telecommunication Engineering from recognized and reputed university.	<ul style="list-style-type: none"> Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA) with minimum 02 years post-qualification experience in “Desirable” domain for the post; or Officer currently working in Sr. Scale of Rs. 6,600/- (CDA) or 02 years post-qualification experience in the IDA pay scale of Rs. 60,000 – 1,80,000/- in “desirable” domain for the post; or Total minimum 07 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; or Total minimum 07 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 08 Lacs. 	<ul style="list-style-type: none"> Candidates should have working experience with construction of Metro Rail Projects in Railways/ Metros/ Other PSUs / dealing with Rolling Stock Systems and Depot-Plant and Equipment. Candidate should be able to deliver assignments related to design review, installation, testing & commissioning and maintenance of Electrical & Mechanical systems related to Rolling Stock and Depot-Plant and Equipment. Candidate with experience of working of modern urban rail systems will be preferred. Candidate should be conversant with international competitive bidding, computerized environment working and latest Rolling Stock technologies.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
6.	Dy. Engineer (Signal & Telecom)	Grade (E2) Rs. 50,000 – 1,60,000/- (IDA Pay scale)	01 (OBC category)	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Electronics & Communication Engineering from recognized and reputed university.	<p><u>For Government Sector Employees –</u></p> <ul style="list-style-type: none"> • Sr. Supervisor having total minimum 04 years of service with Grade Pay of Rs. 4,600/- with minimum 02 years post-qualification experience in “Desirable” domain for the post or • Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 02 years’ experience in “desirable” domain for the post; or • Total minimum 04 years of experience in Supervisory grade of Rs. 40,320 – 77,540/- in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; or • Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post. <p><u>For Private Sector Employees –</u></p> <ul style="list-style-type: none"> • Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 06 Lacs. 	<ul style="list-style-type: none"> • Candidate should have experience of working in construction projects of railways / metros/ other PSUs /private sector dealing in signal and telecom. • Candidate should be conversant with computerized environment working and the latest Signaling & Telecommunications (S&T) technologies etc. • Candidates with experience of working of CBTC based signaling systems will be preferred.



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						Mandatory	Desirable
7.	Dy. Engineer (Electrical)	Grade (E2) Rs. 50,000 – 1,60,000/- (IDA Pay scale)	01 (UR category)	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Electrical Engineering from recognized and reputed university	<p><u>For Government Sector Employees –</u></p> <ul style="list-style-type: none"> • Sr. Supervisor having total minimum 04 years of service with Grade Pay of Rs. 4,600/- with minimum 02 years post-qualification experience in “Desirable” domain for the post or • Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 02 years’ experience in “desirable” domain for the post; or • Total minimum 04 years of experience in Supervisory grade of Rs. 40,320 – 77,540/- in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; or • Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; or <p><u>For Private Sector Employees –</u></p> <ul style="list-style-type: none"> • Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 06 Lacs. 	<ul style="list-style-type: none"> • Candidate should have experience of working in construction projects of railways / metros/ other PSUs/ private sector dealing in electrical / PST / TVS / ECS / Lifts / Escalators / MEP. • Candidate should be conversant with computerized designing & drawings, latest Traction / TVS / ECS / Lifts / Escalators technologies and should be conversant with international bidding procedure. • Candidate with working experience of modern urban rail systems will be preferred.



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						Mandatory	Desirable
8.	Assistant Engineer (Civil)	Grade (E1) Rs. 40,000 – 1,40,000/- (IDA Pay scale)	03 posts, (UR category)	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Civil Engineering from a recognized and reputed university.	<ul style="list-style-type: none"> • Sr. Supervisor having total minimum 04 years of post-qualification service with Grade Pay of Rs. 4,200/- or • Total minimum 04 years of post-qualification experience in Rs. 35,280 – 67,920/- (W6 grade) in IDA pay scale in “desirable” domain for the post; or • Total minimum 04 years of post-qualification experience in executive grade in government entities in “desirable” domain for the post; or • Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 07 Lacs. 	<ul style="list-style-type: none"> • Candidates having experience in planning, designing, construction, integration and commissioning of civil engineering works for underground/ elevated metro/ rail projects in urban & suburban environment including consultancy works related to urban rail projects; • Candidates having experience in High Rise building integrated with Underground metro project. • Candidate should have experience of Structural repairs and civil repairs along with maintenance works; • Candidate should be conversant with competitive bidding, computerized environment working etc.



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						Mandatory	Desirable
9.	Supervisor (Material Management)	Grade (W7) Rs. 40,320 – 77,540/- (IDA Pay scale)	01 post, (UR Category)	Maximum 35 years (Age is relaxable for deserving/ internal candidates)	Full time Bachelor’s degree or Diploma in Civil / Mechanical / Electronics / Electrical Engineering from recognized and reputed university.	<p><u>For Degree holders:</u></p> <ul style="list-style-type: none"> Total minimum 06 years of post-qualification experience with minimum 02 years of experience in next below grade in IDA Pay Scale of Rs. 35280 - 67920 (W6 Grade) or equivalent in other govt. entities in “Desirable” domain. or Total minimum 06 years of post-qualification experience with minimum 02 years’ experience in “Desirable” domain in reputed private sector in responsible position with minimum CTC of Rs. 05 Lacs <p><u>For Diploma holders:</u></p> <ul style="list-style-type: none"> Total minimum 08 years of post-qualification experience with minimum 02 years of experience in next below grade in IDA Pay Scale of Rs. 35280 - 67920 (W6 Grade) or equivalent in other govt. entities in “Desirable” domain. or Total minimum 08 years of post-qualification experience with minimum 02 years’ experience in “Desirable” domain in reputed private sector in responsible position with minimum CTC of Rs. 05 Lacs. 	<ul style="list-style-type: none"> Candidates having experience in Tendering, Quantity Survey, Store Management, Inventories and Procurement of stores items etc. Preference will be given to candidates having experience in using tender portals like GEM, CPPP and tender wizard etc. for e-procurement and e-tendering.



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						Mandatory	Desirable
10.	Jr. Engineer - II (Civil)	Grade (W6) Rs. 35,280 – 67,920/- (IDA Pay scale)	03 posts, (UR – 01, SC -01 & OBC - 01)	Maximum 35 years (Age is relaxable for deserving/ internal candidates)	Full time Degree/ Diploma in Civil Engineering from recognized institute / university / college	<p><u>For Diploma holders</u></p> <ul style="list-style-type: none"> A minimum of 08 years of post-qualification experience in the field of civil engineering, including at least 03 years of service in the "Desirable" domain in Rs. 34,020 - 64,310/- grade in the IDA pay scale or its equivalent in other government organizations in a different type of pay scale. Or A minimum of 08 years of post-qualification experience in the field of civil engineering, including at least 03 years of service in the "Desirable" domain in any reputed private sector with minimum CTC of Rs. 05 Lacs. <p><u>For Degree holders:</u></p> <ul style="list-style-type: none"> A minimum of 06 years of post-qualification experience in the field of civil engineering, including at least 02 years of service in the "Desirable" domain in Rs. 34,020 - 64,310/- grade in the IDA pay scale or its equivalent in other government organizations in a different type of pay scale. Or A minimum of 06 years of post-qualification experience in the field of civil engineering, including at least 02 years of service in the "Desirable" domain in any reputed private sector with minimum CTC of Rs. 05 Lacs. 	<ul style="list-style-type: none"> Experience of working on projects of tunnelling/underground stations of urban railways/other major underground works/viaduct and bridges/ballast-less track works. Candidates with experience of working on modern urban rail system will be given a preference.



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						Mandatory	Desirable
11.	Jr. Engineer - II (Track)	Grade (W6) Rs. 35,280 – 67,920/- (IDA Pay scale)	01 (OBC Category)	Maximum 35 years (Age is relaxable for deserving/ internal candidates)	Full time Degree/ Diploma in Civil Engineering from recognized institute / university / college	<p><u>For Diploma holders</u></p> <ul style="list-style-type: none"> A minimum of 05 years of post-qualification experience in the field of civil engineering, including at least 02 years of service in the "Desirable" domain in Rs. 34,020 - 64,310/- grade in the IDA pay scale or its equivalent in other government organizations in a different type of pay scale. <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> A minimum of 06 years of post-qualification experience in the field of civil engineering, including at least 3 years of service in the "Desirable" domain in any reputed private sector with minimum CTC of Rs. 05 Lacs. <p><u>For Degree holders:</u></p> <ul style="list-style-type: none"> A minimum of 02 years of post-qualification experience in the field of civil engineering, including at least 01 year of service in the "Desirable" domain in Rs. 34,020 - 64,310/- grade in the IDA pay scale or its equivalent in other government organizations in a different type of pay scale. <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> A minimum of 03 years of post-qualification experience in the field of civil engineering, including at least 02 years of service in the "Desirable" domain in any reputed private sector with minimum CTC of Rs. 05 Lacs. 	<ul style="list-style-type: none"> Candidate should have experience of Construction and Maintenance of Track in Railways/ Metro. Experience of working on projects of Stations & Tunnels of Urban Railways/ viaduct and bridges/ ballasted & ballast-less track works. Candidate should have experience and knowledge of inter-face with Railway related disciplines such as Track laying works, Signaling, Electrification and Rolling Stock etc.



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						Mandatory	Desirable
12.	Deputy Accountant	Grade (W5) Rs. 34020 - 64310/- (IDA Pay scale)	02 posts, (OBC -01, SC -01)	Maximum 33 years (Age is relaxable for deserving/ internal candidates)	Full time Degree in commerce from recognized and reputed university (Inter CA/ Inter ICWA will be preferred)	Minimum 03 years’ experience in commercial undertaking/ reputed private sector in “desirable” domain	<ul style="list-style-type: none"> • Candidate should possess working knowledge of accounting packages i.e. Tally, ERP, etc. Practical Experience of handling Direct & Indirect Tax, filing of return etc. and working knowledge ERP Finance module • Candidates should have basic knowledge of contractual payments, Indian Accounting Standards and Practical Experience of finalization of Accounts. • Candidate with experience in Government sector/ Public Sector/ Infrastructure Company will be preferred.

Recruitment Guidelines

1) Selection Procedure:

Candidates applying for the posts mentioned in the advertisement will be called for Personal Interview. MMRCL reserves the right to shortlist the Candidates for Personal Interview. The Candidates will be shortlisted for interview, based on their eligibility/ experience in the relevant field. Candidate may be asked to submit any other documents required by the scrutiny committee and he/ she is liable to produce the same. Selection criteria are relaxable for deserving Candidates with very sound background on discretion of committee for Scrutiny/ Selection.

2) Surety Bond:

The candidates selected for the above posts will have to execute a **surety bond of stipulated amount as mentioned below as per MMRCL Surety & Training Cost Recovery Bond Policy –**

Sr. No.	Grade	Applicable Surety Bond	Applicable Training cost	Applicable service period in lieu of Surety Bond
1.	E4 - E7	Rs. 2,00,000/-	Rs. 43,000/-	03 years
2.	E1 - E3	Rs. 1,50,000/-	Rs. 43,000/-	03 years
3.	W5-W8	Rs. 50,000/-	Rs. 22,000/-	03 years

Note - MMRCL Surety & Training Cost Recovery Bond Policy is not applicable in case of appointment on deputation basis.

3) Reservations / Relaxations / Concessions:

Reservations / Relaxation / Concessions would be given to SCs/STs/OBCs (Non-Creamy Layer)/ Person with Disability (PWD)/ Ex-Servicemen candidates as per guidelines issued by Govt. of India from time to time.

Abbreviations used:

SC – Scheduled Caste

ST - Scheduled Tribe

OBC – Other Backward Class (Non - Creamy Layer)

UR – Unreserved

EWS – Economically Weaker Sections

Age Relaxations would be given as per following:

Sr. No	Category of Candidate	Age Relaxation
(a)	Scheduled Caste (SC) and Scheduled Tribe (ST)	By 05 years
(b)	Other Backward Class (OBC) Non - Creamy Layer	By 03 years
(c)	Person with Disabilities (PWD)	By 10 years (SC/ST) By 08 years (OBC) By 05 years (Unreserved)
(d)	All persons who have ordinarily been domiciled in Kashmir division of J & K State during 01-01-1980 to 31-12-1989	By 05 years
(e)	Children / Family members of those who died in the 1984 riots	By 05 years
(f)	Ex-Servicemen: (Details at Annexure 'A')	By 05 years

Reservation for EWSs in direct recruitment is applicable as per DoPT OM No. 36039/1/2019- Esst. (Res), dated 31.01.2019

4) Pay Scale, Allowances & Perquisites: (On Deputation)

The terms and conditions including pay scale etc. of the candidates appointed on deputation will be governed by DOPT/ DPE/ GOI guidelines as applicable.

5) How to Apply:

- i. Candidates are required to apply online only through MMRCL official website: **www.mmrccl.com --->Careers --> MMRCL Recruitment Advertisement 2023-06.**
(No other modes of application will be accepted).

- ii. Candidates are required to have valid personal E-mail ID & Mobile No. It should be kept active during the recruitment process. MMRCL will send intimation of personal interview and any other information regarding your application only through the registered E-mail ID.
- iii. The online registration will remain active from **03rd November, 2023 at 10:00 Hrs. and will end on 05th December, 2023 at 23:59 Hrs only.** In order to avoid last minute rush, the candidates are advised to apply early enough. MMRCL will not be responsible for network problem or any other problem of this nature & non-submission of online application during the last days due to heavy rush etc.
- iv. All the fields in the online application form should be filled up carefully. There will be a pre-view of the application filled in by the candidate before submitting the application, so that it can be edited. After submission of application, no modification will be permitted.
- v. Candidates will have to upload scan copy of updated Resume, and passport size photograph (.jpg/ .jpeg) and recent pay slip in .pdf format along with their application.
- vi. **Candidate are required to clearly indicate whether they are applying against the vacancy for consideration on Contract or Deputation basis.**
- vii. Candidates belonging to Government Sector are required to forward their application in prescribed format on postal address given below along with (i) Latest Resume, photograph, all educational qualification certificates and all work experience certificates, (ii) No Objection Certificate (As per the enclosed format), (iii) Attested copies of ACR's/APR's of last 05 (five) years, (iv) Certificate stating that no vigilance case is either pending or contemplated against the officer, (v) No Penalty Certificate stating that no major/minor penalty has been imposed on the officer or a statement giving details of major/ minor penalties imposed on the officer, if any, during the last 10 years.

Postal Address:

<p><u>THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPERSCRIBED</u></p> <p><u>WITH</u></p> <p>Name of the post _____</p> <p>To, Sr. Deputy General Manager (HR), Mumbai Metro Rail Corporation Limited, MMRCL –Line 3 Transit Office, E Block, Bandra Kurla Complex, Bandra (East), Mumbai- 400051</p>

6) General: Most Important

- i. Age, qualification and experience would be as on **01st November, 2023.**
- ii. In case of educational qualifications, in addition to an institute being approved by UGC/ AICTE; the particular Degree/ Diploma awarded by that institute is also required to be an approved Degree/ Diploma.
- iii. While applying for the above post, the applicant should ensure that he/she fulfils the eligibility and the norms mentioned above on the specified dates and the particulars furnished by him/ her are correct in all respects. In case, it is detected at any stage of recruitment that Candidate does not fulfil the eligibility norms and /or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment his/ her services are liable to be terminated.
- iv. MMRCL reserves the right to change the number of vacancies and cancel/ restrict/ modify/ alter and modify the recruitment criteria's during the recruitment process if required, without issuing any further notice or assigning any reason thereof.
- v. Incomplete applications or applications received after the due date will be summarily rejected. MMRCL is not responsible for Loss/ delay in post.
- vi. MMRCL is not responsible for any printing error that might have inadvertently crept in.
- vii. **Candidates employed in Govt. Dept. / PSU/ Autonomous Body should forward their application through proper channel and must produce "NOC" from the present employer on the date of interview. (Format is enclosed below)**

viii. No Travelling Allowances/ reimbursement will be paid to the candidate for appearing for Interview and pre-appointment medical examination.

7) Important Dates:

a)	Starting date for accepting applications	03rd November, 2023
b)	Closing date for accepting applications	05th December, 2023

Date: 03rd November, 2023

Place: Mumbai

Sd/-
(Ashwini Bhide, I.A.S)
Managing Director
Mumbai Metro Rail Corporation Ltd.

Notes :-

- (i) An **ex-serviceman** who has once joined a Govt. job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-servicemen status for the purpose of re-employment in Govt. ceases.
- (ii) The relaxation in upper age limit is allowed on cumulative basis as per Govt. Guidelines.
- (iii) All persons who are eligible for age relaxation under 3(d) of the detailed AD must produce the domicile certificate at the time of interview from the district Magistrate in the Kashmir Division within whose jurisdiction he / she had ordinarily resided or any other authority designated in this regard by Government of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 01-01-1980 to 31-12-1989.
- (iv) **Ex-Servicemen (for all posts as indicated In the Detailed AD):**
05 years relaxation is allowed in case of Ex-servicemen. (Including ECOs/ SSCOs) provided applicants have rendered at least 05 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within 06 months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability or have been released on account of physical disability attributable to military service or on invalidment. ECOs/ SSCOs who have completed their initial period of assignment of five years of Military Service but whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues certificate that they would be released on selection within three months from the date of receipt of offer of appointment.

Declaration to be signed by the Candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and no material fact/information has been suppressed or concealed there from.

PLACE:
DATE:

SIGNATURE OF THE APPLICANT
NAME:

(Certificate to be furnished by the Employer/Head of office/ Forwarding Authority)

Certified that the information/ details provided in the above application by the applicant are true and correct as per the records. He/ She fulfils the eligibility criteria as prescribed for the grade applied by him/ her. **If selected, he/ she will be relieved immediately.**

It is also certified :-

- i. That there is no vigilance / disciplinary case or criminal case pending or contemplated against Shri / Smt./ Ms. _____
- ii. That his / her integrity is certified.
- iii. That the photocopies of the ACRs / APAR for the last three years are enclosed. (iv) That no major / minor penalty has been imposed on him / her during that last ten years or a list of major / minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).

Place: _____

Signature _____

Date: _____

Name _____

Designation _____

Tel. No. _____

Office Seal

List of enclosures: