



MUMBAI METRO RAIL CORPORATION LTD
(MMRC)

E-TENDER

REQUEST FOR PROPOSAL FOR
APPOINTMENT OF INTERNAL AUDITOR FOR
FY 2016-17
FOR
MUMBAI METRO RAIL CORPORATION LIMITED
(A 50:50 JOINT VENTURE OF GOVT. OF INDIA & GOVT. OF MAHARASHTRA)

MAY 2016

MUMBAI METRO RAIL CORPORATION LTD (MMRC),
NAMTTRI Building, E-Block, Plot No.R-13,
Bandra-Kurla Complex,
Bandra (East)
Mumbai- 400 051



MUMBAI METRO RAIL CORPORATION LIMITED

CONTENTS

Chapter	Description	Page No.
I	Letter of Invitation	1– 2
II	Detailed e-Tender Notice	3
III	Guidelines for Submission of proposal for conducting Internal Audit of the Company	4–6
IV	Annexure – I: Scope of Internal Audit	7–8
V	Annexure - II: Eligibility of PCA Firms for Submission of bids	9
VI	Annexure - III : Process of Submission of Bids	10
VII	Part- I: Technical Bid	11 – 12
VIII	Part- II : Financial Bid	13
IX	Declaration by Practising Chartered Accountant	14
X	Draft Agreement	15 – 17
XI	E-Tendering Guidelines for MMRDA/MMRC	18

Chapter – I

Appointment of Internal Auditor:

1. Letter of Invitation :

The Mumbai Metro Rail Corporation Limited invites applications from the Practicing Chartered Accountant Firms in Mumbai, who are willing to take up the following assignments for the FY 2016-17:

- a) Internal Audit of the accounts, Banking transactions, Vouching, Trial balance checking, Bank Reconciliation, System Audit.
- b) The Internal Audit is to be conducted to comply with the applicable provisions of the Company Law as well as other statutory compliance, timely payments & timely filing of returns etc.
- c) The Brief scope of audit & description that should be part of the audit scope to be submitted along with the RPF is enclosed as **Annexure I**. The audit scope shall mention sampling methodology, periodicity of various reports and the areas where there will be 100% check.

Information to Firm of Practicing Chartered Accountants regarding.

A. Timeline

Sr. No.	Parameters	From Date	To Date
1.	Tender Release	25-05-2016	
2.	Bid Document Submission	25-05-2016	23-06-2016 @ 17.00 Hrs
3.	Last date of Receipt of Queries	25-05-2016	07-06-2016
4.	Pre-bid Meeting	08-06-2016 @ 15.00 Hrs *	
	Venue :	Mumbai Metro Rail Corporation Ltd	
		NaMTTRI Building, Plot # R13, E Block,	
		Bandra-Kurla Complex,	
		Bandra (East)	
		Mumbai - 400 051	
5.	Last date of Online submission of Bid	23-06-2016 at 17.00 Hrs	
6.	Date of Online Control Transfer	23-06-2016 18.01 Hrs to 24.06.2016 18.01 Hrs	
7.	Date of Bid Opening	28-06-2016 at 11.30 Hrs	

DISCLAIMER:

This document is not an agreement or offer by Mumbai Metro Rail Corporation Ltd (hereinafter referred to as MMRC) to the prospective bidders or any other party. The purpose of this document is to provide interested parties with information to assist the formulation of their bid and proposal. This document and the information contained therein are to be used only by the person to whom it is issued. The terms and conditions and details stated in this document are subject to change by the Management at any time and in any manner, as it may deem fit, without any further or prior intimation to the applicants or parties concerned in any manner. This document does not create any obligation on MMRC in respect of this appointment or any persons who reply to this advertisement in any form or manner. While this document has been prepared in good faith, neither MMRC nor its employees or any person associated makes any representation or warranty express or implied as to the accuracy, reliability or completeness of the information contained therein. Further, any change in the nature of requirements, criteria or timeline shall be applicable to this document, without any further intimation.

Chapter – II

Detailed Notice

Request for proposal for conducting Internal Audit of the Company “Mumbai Metro Rail Corporation Ltd” for Financial Year 2016-17

Applications are invited for conducting Internal Audit of the Company, “Mumbai Metro Rail Corporation Limited” for the Financial Year 2016-17 by eligible Practicing Chartered Accountant (PCA) Firms in Mumbai.

The Scope of the Audit shall be as per **Annexure I** to this Letter and shall be in the Format as specified in Section 138 of the Companies Act, 2013 read with the rule 13 of the Companies (Accounts) Rules, 2014 thereon and as applicable from time to time.

The applicants are requested to confirm their eligibility as stated in **Annexure II** to this Letter prior to submission of bids. Any bids from ineligible firms shall immediately stand cancelled.

The terms and conditions for the PCA Firms and the selection procedure are as stated this Letter. The process for submission of the bids is stated in **Annexure III** to this Letter.

It shall be the responsibility of the PCA Firm to ascertain their eligibility, completeness and accuracy of their bid documents. No modifications, revisions, discussions or any form of communications in this respect will be entertained, in any manner.

You are requested to submit the completed proposal, duly signed and sealed envelopes before the last date to:

Mr. Indranil Sarkar
Chief Financial Officer,
Mumbai Metro Rail Corporation Limited
NaMTTRI Building,
BandraKurla Complex, Bandra (East)
Mumbai 400 051
Email: Indranil.sarkar@mmrcl.com
Tel.: 022 - 26597641

Alternatively, the Bidders may submit their bid/ application online by following the instructions provided under E-Tendering. It is the Bidders responsibility, to ensure timely submission of the Bid within the due date.

For, Mumbai Metro Rail Corporation Ltd

Sd/-

Mr. Indranil Sarkar
Chief Financial Officer

Chapter -III

Guidelines for Submission of Proposal for Internal Audit

1. Applications are invited for conducting Internal Audit under Section 138 of the Companies Act, 2013 read with Rule 13 of Companies (Accounts) Rules, 2014, and as amended and applicable from time to time for the Financial Year 2016-17. The scope of work for the Audit is attached as **Annexure I**.
2. **Timeline Information for Practicing Chartered Accountants Firm :**

Sr. No.	Parameters	From Date	To Date
1.	Tender Release	25-05-2016	
2.	Bid Document	25-05-2016	23-06-2016 @ 17.00 Hrs
3.	Last date of Receipt of Queries	25-05-2016	07-06-2016
4.	Pre-bid Meeting	08-06-2016 @ 15.00 Hrs	
	Venue :	Mumbai Metro Rail Corporation Ltd	
		NaMTTRI Building, Plot # R13, E Block,	
		Bandra-Kurla Complex,	
		Bandra (East)	
		Mumbai - 400 051	
5.	Last date of Online submission of Bid	23-06-2016 at 17.00 Hrs	
6.	Date of Online Control Transfer	23-06-2016 18.01 Hrs to 24.06.2016 18.01 Hrs	
7.	Date of Bid Opening	28-06-2016 at 11.30 Hrs	

3. **Place of Audit:**

The Audit shall be conducted at the Corporate Office of the Company in Mumbai.

4. **Payment:**

- 4.1 The payment shall be released quarterly on submission of bill.
- 4.2 No advance shall be paid for the assignment.
- 4.3 No travelling allowance/ halting allowance shall be paid to the audit firms for carrying out the assignment. However, service tax and applicable statutory levies shall be paid as applicable from time to time in addition to basic fees.
- 4.4 Payment to the auditors shall be subject to deduction of tax at source at appropriate rates then applicable
- 4.5 The Audit fees once fixed shall remain the same throughout the tenure of the Auditor.

5. Periodicity of Audit:

The appointment of the selected Internal Audit firm shall be initially for a period of one financial year i.e FY 2016-17. The periodicity of Audit may be extended depending on the decision of the Audit Committee/Management. The Board of Directors/Management may alter or revise the period of Audit at its discretion.

6. Dispute:

In case of any dispute arising during the execution of the contract, an amicable solution may be arrived at with discussion and reconciliation. However, in case of the dispute remaining unresolved, decision of the Managing Director of MMRC shall be final and binding on both parties of the contract.

7. Terms and Conditions – General

- i. MMRC reserves the right to cancel the request partly or fully at its sole discretion at any stage without assigning any reason to any of the participating bidders.
- ii. MMRC reserves the right to cancel or reject any or all the bids without assigning any reasons thereon
- iii. MMRC also reserves the right to modify the terms and conditions and also to cancel the bid process at any stage without assigning any reasons
- iv. The last date for submission of bids is 23rd June 2016 at 17.00 Hours
- v. Bidders have the option to send the proposal by **hand delivery** so as to reach MMRC before the bid deadline.
- vi. The firms will be evaluated on the basis of assessment of their eligibility and experience & financial offer (quoted fees).
- vii. MMRC shall not undertake any correspondence with the bidders in any way, except to issue & Pre Bids meeting and clarification if any. While Bidders are free to submit their queries, MMRC will respond only in minutes of Pre- Bid Meeting published on website / provided by email in case of registered Bidders.
- viii. The bid shall remain valid for a period of 180 days from the date of submission of the bid.
- ix. MMRC takes no responsibility for misplacement of bids by the Company, if the same are not closed properly or not delivered to the correct address.
- x. The bidders shall be responsible for all the costs associated with preparation, submission and delivery of bids, including any clarifications thereon.
- xi. Bidders are not required to pay any fees/EMD for participating in this tender/bid
- xii. All pages of the bid document must be signed by the PCA Firm Partner or an Authorised Signatory. (Only in case of Physical Submission of Bid)
- xiii. Conditional Bids will be disqualified.

- xiv. Any financial quotation received in response to this RFP which is linked to assets/turnover of MMRC or MMRC revenue would disqualify the bidder.
- xv. The bidders should note that they shall abide (in true intent and spirit) by the terms and conditions of this letter. If the responses contain any conditions, put in by the bidders, such responses will be disqualified and not considered for selection process.
- xvi. MMRC reserves the right to amend/modify the attachments partly/fully at its sole discretions at any stage without assigning any reason to any participating bidders.
- xvii. PCAFirm shall nominate Nodal Officer, immediately on the award of the work/contract for timely and smooth interaction.
- xviii. The PCA firm shall deploy a full-time internal auditor in the MMRCL premises during the period of the contract.

xix. Last date for submission of Technical Bid & Financial Bid:

Technical bid and Financial Bid formats are enclosed as Annexure – II and Annexure – III respectively. The Technical Bid and Financial Bid duly signed on each page should be submitted in separate envelopes super scribed as ‘ **Technical Bid**’ and ‘ **Financial Bid**’ for offer for conducting Internal Audit and should reach by , on or before 23rd June 2016 by 17.00 hrs at the following Address(**by hand delivery**).

Mr. Indranil Sarkar
Chief Financial Officer,
Mumbai Metro Rail Corporation Limited
NaMTTRI Building,
Bandra Kurla Complex, Bandra (East)
Mumbai 400 051

Alternatively, the Bidders may submit their bid/ application online by following the instructions provided under E-Tendering.

- xx. **Opening of Technical Bid:** Technical Bids will be opened 24th June, 2016 at 15.00 hrs at office of the Chief Financial Officer in Bandra (E) in the presence of applicants, who desire to be present there. The Technical Bids received after the specified date/ time, incomplete / unsigned open envelope or by fax, email etc. will not be considered and be rejected.
- xxi. **Opening of Financial Bid:** After evaluation of technical bids on predetermined criteria (mentioned in Chapter V) Financial Bids of only qualified bidders will be opened in the presence of applicants who desire to be present there. The scheduled date will be intimated later on. In case of any clarification required in this regard the same can be sent to email id – Indranil.sarkar@mmrcl.com
- xxii. Mumbai Metro Rail Corporation Ltd reserve the right to cancel/ or extend the date of receipt / opening of Bid or withdraw the RFP notice without assigning any reasons. Whatsoever in such case the bidders shall not be entitled to any form of compensation from the Company.

Chapter - IV

Annexure I: Scope of Internal Audit:

1. The Internal Audit shall be conducted as per the provisions of Section 138 of the Companies Act, 2013 along with the Companies (Accounts) Rules, 2014 as amended and applicable from time to time.
2. The internal Auditor shall generally be responsible for compliance of the Internal Audit Standards issued by the ICAI.
3. The scope of Internal Audit will generally cover the following basic areas, so that during the course of statutory Audit majority of the areas/items are covered:-

I) GENERAL

- a) Reliability of the accounting record in conformity with the accounting standard.
- b) Adherence to the legal regularity requirements.
- c) Compliance of good Corporate Governance.
- d) Guidance on effective utilization of the fund in a systematic manner.
- e) Checking and suggesting issues in respect of all Taxes and other statutory matters.
- f) Adequacy of internal control and internal check about system of payment made to different Agencies
- g) Specific action to be taken to unresolved items, if any.
- h) Scrutiny of all voucher and payments as per the existing rules & procedures.

II) ACCOUNTS

- a) Review the cash & bank balances – physical verification, insurance coverage, reasonableness of the balances maintained, reconciliation.
- b) Scrutinise the ledgers and sub-ledgers for proper accounting and classification, reconciliation.
- c) Accounting of Fixed assets and CWIP, sale / disposal of assets, depreciation calculation.
- d) Review the physical verification of fixed assets and CWIP – procedure followed, accounting treatment for discrepancies, etc.
- e) Confirmation of balances of suppliers, creditors, employees and other parties.
- f) Payroll accounting.
- g) Loans and advances granted to employees w.r.t
 - i accounting
 - ii Interest / accrued interest calculation
 - iii reconciliation of sub-ledgers.
- h) Compliance with statutory provisions.

III) INVESTMENTS AND BORROWINGS

Checking with reference to procedure followed, delegation of powers, accounting and maintenance of proper records of Investments, Borrowings & Government Funding.

IV) TAXATION

- a) Whether financial implications of tax components are loaded properly at the time of evaluation of proposals.
- b) Whether payment/reimbursement of Service Tax/ TDS/ WCT / Labour Cess, Profession Tax & other taxes are done appropriately.
- c) Review of Direct & Indirect Taxes.

V) CONTRACTS

- a) Review of estimates prepared for tenders.
- b) Expected volume of transaction Rs. 5,000 Crores p.a. approx.
- c) Scrutiny of all vouchers & payment.
 - Arithmetical accuracy,
 - Compliances with purchase order / Work order terms,
 - accounting treatment.
- c) Review the outstanding advances and actions taken for adjustments / recoveries.
- d) Compliance with statutory provisions.

Chapter – V

Annexure II: Eligibility of PCA Firms for submission of bids

Minimum Eligibility Requirements:

1. The PCA Firm must have an Office in Mumbai
2. The PCA Firm should be engaged in providing Audit & Consulting services.
3. The firm should have minimum of 5 Partners & suitable staff.
4. The firm should have a minimum of 10 years experience in the audit and consulting fields.
5. The firm should have experience of handling audit and assurance related matters for Public Sector Undertaking (PSU) / Unit of PSU and the said PSU (as a whole) should also have annual turnover of Rs. 500 crore or more, preferably engaged in carrying out audit for a Maharashtra State Government Company or a Central Government company in Mumbai or the firm should have experience in handling audit in private company whose annual turnover is above Rs. 1000 Crore.
6. The firm should have gross receipt of more than Rs. 1 Crore for each of the last 3 completed financial year & prior to the date of submission of EOI.
7. Firms should have demonstrate experience of providing similar services to Government of Maharashtra / Government of India/ Public Sector / Joint Venture with Government of India & Government of Maharashtra.

Disqualifications:

Bids and bidders which fall under the following categories will not be qualified:

1. Incomplete bids and bids not in attached formats
2. Bids received after due date and time
3. Bidder makes any misrepresentation i.e. there are any material information or makes a wrong statement or misrepresents fact or makes a misleading statement in its bid in any manner whatsoever in order to create circumstances for MMRC to accept the bid
4. Any bidder or firm which solicits or reaches out to MMRC or any representatives or employees for creating circumstances for MMRC to accept the bid.
5. If the financial offer is enclosed in the technical bid or any indication of the financial bid in the technical proposal.
6. Any conditional quotation linked with to assets/turnover of MMRC or MMRC revenue would disqualify the bidder.

Chapter - VI

Annexure III: Process of submission of bids

- The applicants will be required to submit the bids in the following formats in separate sealed envelopes marked “**Technical Bids – MMRC – Appointment of Internal Auditor**” and “**Financial Bids – MMRC – Appointment of Internal Auditor**” and superscribed “Appointment of Internal Auditor– MMRCL” respectively and must reach the concerned authority, in a single envelope prior to the last date for submission of bids.
- The last date for submission of bids is 23rd June,2016 @ 17.00 Hrs.
- The bid must be accompanied by all the relevant documents mentioned therein. MMRC shall not be responsible for any missing documents or information.
- Both parts of the Bid may be under the letter head of the Company and duly signed and stamped by authorised signatory.
- The bids must be sent by “**Hand delivery**” marked to:

Mr. Indranil Sarkar
Chief Financial Officer,
Mumbai Metro Rail Corporation Limited
NaMTTRI Building,
BandraKurla Complex, Bandra (East)
Mumbai 400 051

Alternatively, the Bidders may submit their bid/ application online by following the instructions provided under E-Tendering.

- All these documents shall be required to be under the letter head of the applicant and duly signed by the Authorised Signatory.

Chapter - VII

Under the letterhead of the PCA Firm

PART 1 – TECHNICAL BID

FOR INTERNAL AUDIT OF MUMBAI METRO RAIL CORPORATION LTD

Chief Financial Officer,
Mumbai Metro Rail Corporation Limited
NaMTTRI Building,
BandraKurla Complex, Bandra (East)
Mumbai 400 051

1	Name of the Practicing Chartered Accountant Firm:	
2	Type of Entity (Partnership / LLP/ Company):	
3	Name of the Authorised Signatory/ Lead Partner:	
4	Date of Commencement of Firm:	
5	Registration Number of the firm with ICAI (Please attach documentary evidence)	
6	Details of Office(s): Address: Telephone No: E-Mail: Website: (Please give all addresses, if more than one)	
7	PAN Number	
8	Service Tax Number	
9	Details of Internal/ Statutory/ Concurrent / Tax Audit Assignment of State Government/ Central Government/ Semi-Government Company with copy of appointment letter of last 3 Years.	
10	Details of other Companies for which Internal/ Statutory/ Concurrent / Tax Audit Assignment has been undertaken (Other than Government) with Copy of appointment letter of last 3 Years.	

11	Annual Gross Receipts for last 3 Financial Years along with documentary evidence (upto Financial year 2014-15)	
12	Brief Profile of Partners (Name, Qualification, ICAI Membership no. & Date of Certificate of Practice, Mobile No. with documentary evidence	
13	Manpower (Nos) A) Qualified Professionals : i) Partners ii) Others B) Articles :	
DECLARATION		
	All information provided by me/us herein above is correct, true and free from any misstatement or misinformation.	
	I/We have read all the terms and conditions of this bid and the instructions and accept them in total on all fronts.	

Signature: _____

Name and Designation of Authorised Signatory: _____

Stamp of PCA Firm: _____

Date: _____

Place: _____

Chapter - VIII

Under the letterhead of the PCA Firm

PART 2 – FINANCIAL BID

FOR INTERNAL AUDIT OF MUMBAI METRO RAIL CORPORATION LTD

Chief Financial Officer,
Mumbai Metro Rail Corporation Limited
NaMTTRI Building,
BandraKurla Complex, Bandra (East)
Mumbai 400 051

PRICE BID

SCHEDULE OF RATES

Description Lump Sum Price (Rs.):	Fixed Amount (including all charges, out of pocket expenses, etc.) per annum. Exclusions: All taxes, duties and cess as applicable to the Firm
Total Amount for Internal Audit	Rs.:
Amount in Words:	Rupees:
Note: The above quoted amount is exclusive of all taxes and duties and remains firm during the period of contract.	

Signature:

Name and Designation of Authorised Signatory:

Stamp of PCA Firm:

Date:

Place:

Chapter - IX

Declaration

1. All the information provided by me/us herein above is correct.

2. I/We have no objection if enquiries are made about the work listed by me/us in accompanying sheets/annexure.

3. I/We have read all the terms & conditions of bid and the instructions and these are acceptable to me/us.

Signature: _____

Name & Designation of the Authorised Signatory: _____

Stamp of the PCA Firm: _____

Date: _____

Place: _____

Chapter - X

Annexure IV: DRAFT- AGREEMENT

(To be executed after issue of Letter of Award on Stamp Paper of appropriate value)

This Agreement (hereinafter together withAppendices attached hereto called Agreement) is made onthis day of.....2016 between Mumbai Metro Rail Corporation Limited on the one part thereinafter called MMRCL) and M/s.(hereinafter called Internal Audit Firm) on the other part (Notwithstanding such association , the Firm will be represented hereunder at all times by.....which will retain full and undivided responsibility for the performance of the obligations hereunder and for satisfactory completion of the Internal Auditing services to be performed hereunder).

Whereas a RFP datedMay 2016 was issued for appointment of Internal Auditor for FY 2016-17 through competitive bidding process to meet the compliance of Internal Audit u/s. 138 of the Companies Act, 2013 and whereas M/s.has been declared as a successful bidder and is required to execute an agreement to provide the service of Internal audit in terms and reference and conditions set forth herein.

NOW THIS AGREEMENT WITHNESSETH as follows:

1. In this agreement words and expression shall have the same meaning as are respectively assigned to them in the RFP Document hereinafter referred to.
2. The following document shall be deemed to form and be ready and construed as part of this Agreement viz.
 - a. The RFP Document for Appointment of Audit firm for conducting Internal Audit as issued by MMRCL.

- b. All amendments to the RFP Document for appointment of audit firm for conducting Internal audit as issued by MMRCL prior to submission of proposal, queries, if any.
 - c. Letter of Award issued by MMRCL vide no:.....datedand all correspondence exchanged between MMRCL and the Internal Audit firm up to the date of the Letter of Award as specifically referred to in the said Letter of Award
3. In consideration of the payment to be made by MMRCL to the Internal Audit firm as herein after mentioned the Internal Audit Firm hereby covenants with MMRCL to execute and complete the works in conformity with in all respect with the provisions of the agreement.
 4. MMRCL hereby covenants to pay the Audit firm in consideration of the completion of the works the counterpart charges in the manner prescribed in the proposal document and accepted by the Audit firm.

CONFIDENTIALITY

The bidder must undertake that they shall hold in trust any information received by them, under the Contract /Agreement and the strictest of confidence shall be maintained in respect of such information. The Audit firm has also to agree:

- To maintain and use the information only for the purpose of the Contract/Agreement and only as permitted by MMRCL;
- To only make copies as specifically authorised by the prior written consent of MMRCL and with the same confidential or proprietary notices as may be printed or displayed on the original;

- To restrict access and disclosure of information to such of their employees, agents, strictly on a “need to know” basis to maintain confidentiality of the information disclosed to them in a Confidential Information.
- Treat all information as Confidential Information.

RENEWAL OF ASSIGNMENT:

MMRCL may at its option, renew the contract every year for further two financial years i.e. for FY 2017-18 and FY 2018-19 subject to annual performance review and confirmation of the PCA Firm to continue with the assignment on mutually agreed terms and conditions.

JURISDICTION:

The Courts of India at Mumbai have exclusive jurisdiction to determine any proceeding in relation to this Agreement.

IN WITNESS WHEREOF the parties hereto have caused their respective common seals to be hereunto affixed (or have hereunto set their respective hands and seals) the day and year first above written.

Binding Signature of
Mumbai Metro rail Corporation Ltd.

Binding Signature of
Audit Firm

Authorized Signatory
(Chief Financial Officer)

Authorized Signatory
(Practicing Chartered Accountant)

Witness:

1.

2.

Witness:

1.

2.

Chapter - XI

E-Tendering Guidelines for MMRDA/MMRC

1. Bidders should have valid class 2 or 3 Digital Signature Certificate (DSC) having both Signing and Encryption Certificates obtained from any Certifying Authorities empanelled by Controller of Certifying Authorities India. In case of requirement of DSC, Bidders should go to <https://etendermmrda.maharashtra.gov.in/files/mmrda/misc/Digital%20Certificate.rar> and follow the procedure mentioned in the document Procedure for Digital Certificate.
2. Bidders should do Online Control Transfer of Bid as per Schedule given in Tender Document any bidder failing to complete this Step will not be considered for Bid Opening.
3. Bidders who are participating in e-tendering for the first time will have to register and obtain User ID & Password from the above mentioned portal.
4. In case of any queries, Bidders may contact MMRDA's e-tendering service desk at etendersupport@mailmmrda.maharashtra.gov.in on any working day from 10am to 5.30pm.(Phone No. 022-26597445)
5. The tenders shall be received online on above mentioned MMRDA official E-Tendering portal and opened by the Chief Engineer on scheduled date and time.
6. If there is any amendment in the tender, the same shall be published on following MMRDA's official e-Tender portals / website :

MMRDA e-Tender Portal: <https://etendermmrda.maharashtra.gov.in>

MMRDA Website: <https://mmrda.maharashtra.gov.in>

7. The detailed e -Tender notice along with the subsequent corrigendum, addendum etc. shall form part of the tender document.
8. The acceptance of tender will be intimated by email or otherwise by the authority competent to accept the tender or by the higher Authority of MMRDA, to the contractor, which shall be deemed to be an intimation of the tender given by the Authority Competent to accept the tender.
9. Bid shall be submitted online on the e-tendering portal in 'three electronic envelopes system' within prescribed schedule.

a. e-Envelope 'A'

- i) Bidder shall quote his offer on Lump Sum basis at the prescribed space in e-Envelope C. The amount quoted by the Bidder shall be calculated by the system.
- ii) Upload the Technical Documents and Price Bid Quotation in company's Letter head **Under Price Bid Supporting Letter Section.**