

Subject : Minutes of Pre Bid Meeting of E tendering of Canteen held on 16th May 2016

MMRCL has published a Tender for “Providing catering services and management of canteen for MMRCL staff”. As per schedule, a pre-bid meeting was held on 16th May 2016 in Conference room, 2nd floor, MMRCL, NaMTTRI Building, Plot R13, E Block, BKC, Bandra (East), Mumbai – 400 051 at 11:00 am in the presence of Smt. Pratibha Yerkuntwar, Officer on Special duty (HR), Office Assistant Ms. Ashwini Bansode & Mr. Rahul Shetty, IT representative for E tender Support. The following Caterers were present during the meeting :

Sr No.	Name	Company Name/Organization
1.	Mr. Mukesh Shenai	Cawasji Behramji Catering Services
2.	Mr. Rammdna Shetty	Shivam Caterers
3.	Mr. Deepak Shetty	V.N.Caterers
4.	Mr. Manoj Poojary	Manoj Caterers

The following queries were raised by the caterer:

Sr. No.	Name of the Tenderer	Queries/Suggestions	MMRCL Remarks
1.	Mr. Mukesh Shenai	Query: Unavailability of canteen space in Old MMRDA Building. Suggestion: Atleast a pantry area should be made available to the Caterer in Old MMRDA Building.	It is stated that MMRCL will try to get a small area which will be utilized as pantry. However, there is no assurance as such.
2.	Mr. Mukesh Shenai	Query: Whether equipment like crockery and all will be provided by MMRCL or the Caterer have to buy on their own.	It is already written in the tender document that equipment will be provided by MMRCL as per requirement.
3.	Mr. Mukesh Shenai	Query: Whether canteen space in NaMTTRI building can be modified or altered as per requirement.	As canteen space is property of MMRCL, no structural changes are permitted to be done.

4.	Mr. Mukesh Shenai	Query: While downloading the document, tenderer was facing some technical difficulties.	IT E-tender support staff has solved the queries regarding technical issues.
5.	Mr. Manoj Poojary	Query: While scrutinizing Price bid, how will be the lowest (L1) offer awarded.	As per the note in Annexure II of tender document, breakups of total amount is to be uploaded by the Tenderer. (For eg: total amount of Lunch Items, total amount of high tea quotation, total amount of Dry items & total amount of fridge items will be compared separately & then the lowest (L1) will be decided).

The same will be uploaded on MMRDA's e-Tender website <https://etendermmrda.maharashtra.gov.in> & MMRCL website <https://www.mmrcl.com>.

For any e-Tendering support, mail MMRDA e-tendering Helpdesk at etendersupport@mailmmrda.maharashtra.gov.in or call HelpDesk no. **022 26597445**.