



MUMBAI METRO RAIL CORPORATION LIMITED

(A JV company of Govt. of India and Govt. of Maharashtra)
NaMTTRI Building, E-Block, Plot No.R-13,
Bandra-Kurla Complex, Bandra (E), Mumbai- 400 051.
Website: <https://www.mmrc.com>

INVITATION OF REQUEST FOR PROPOSAL (RFP)

MMRDA e-Tendering portal : <https://etendermmrda.maharashtra.gov.in>

1. Mumbai Metro Rail Corporation Ltd (MMRC) is a Joint Venture Company of Government of India and Government of Maharashtra established for implementing Mumbai Metro Line-3 (Colaba-Bandra-SEEPZ).
2. MMRC proposes its transit project office in E-Block, Bandra Kurla Complex, Bandra (East), Mumbai- 400 051. The proposed office will be Ground + 1 storey preferably of steel structure having tentative built up area of 3200 Sqm.
3. Digitally Signed & unconditional online offers are invited by the General Manager, Mumbai Metro Rail Corporation Ltd (MMRC), from Architectural Consultants on “Lumpsum rate” who have carried out work of similar type and fulfilling conditions as under:
4. Details of RFP :

Sr No	Name of Work	Cost of Blank Tender Form (In Rs.)	Contract Period
1	2	3	4
1.	Architectural Consultancy services for pretendering & liaisoning for the construction of proposed MMRC Project office in E-Block at BKC	Rs. 2,000/-	15 Months

5. Online e-Tender Schedule :

S. No.	Tender Schedule	Bidder Schedule	Start Date & Time	End Date & Time
1.	RFP Authorization and Publishing	-----	06/06/2016, 1000 hrs	06/06/2016, 1800 hrs
2.	-----	RFP Document Download	07/06/2016, 1000 hrs	20/06/2016, 1800 hrs
3.	-----	Bid Preparation and Submission	07/06/2016, 1001 hrs	21/06/2016, 1800 hrs

4.	RFP Closing	-----	22/06/2016, 1000 hrs	22/06/2016, 1800 hrs
5.	-----	Online Control Transfer of Bid	22/06/2016, 1801 hrs	23/06/2016, 1800 hrs
6.	Opening Envelope A – Tender Fees	-----	24/06/2016, 1000 hrs	24/06/2016, 1300 hrs
7.	Opening Envelope B – Technical Bid	-----	24/06/2016, 1301 hrs	24/06/2016, 1800 hrs
8.	Opening Envelope C – Financial Bid	-----	30/06/2016, 1000 hrs	30/06/2016, 1800 hrs

6. To be eligible the Consultants should fulfill the following criteria:
- i. The applicant entity should have valid registration as Architect from Institution of Architects, New Delhi;
 - ii. The entity must have completed Architectural consultancy and liasioning work of at least two such types of works in Mumbai in last 5 financial years;
 - iii. The entity should have overall experience of minimum 10 years in above business;
7. Certificate of satisfactory completion of similar works issued by competent officer not below the rank of Executive Engineer as well as works being performed shall be uploaded online.
8. Bidders should have valid class 2 or 3 Digital Signature Certificate (DSC) having both Signing and Encryption Certificates obtained from any Certifying Authorities empanelled by Controller of Certifying Authorities India. In case of requirement of DSC, Bidders should go to <https://etendermmrda.maharashtra.gov.in/files/mmrda/misc/Digital%20Certificate.rar> and follow the procedure mentioned in the document Procedure for Digital Certificate.
9. Tenderer who are participating in e-tendering for the first time shall have to obtain User ID & password from the abovementioned portal.
10. In case of any queries, Bidders may contact MMRDA's e-tendering service desk at **etendersupport@mailmmrda.maharashtra.gov.in** on any working day (**Phone No. 022-26597445 / 022-26594049**).
11. RFP Document can be downloaded for reference purpose from the e-Tendering Portal of MMRDA during the period mentioned in the tender notice. Interested Bidders have to make online payment of Rs. 2,000/- (Rupees Two Thousand only) inclusive of MVAT (non refundable) as Tender Processing Fee using online payment gateway during bid preparation using i.e. Debit Card/Credit Card/Net-Banking. Tender Fee receipt can be system generated during bid preparation by the Bidder.

12. The RFP shall be received online on above mentioned MMRDA official e-Tendering portal and shall be opened on scheduled date and time.
13. Validity period of the offer of the RFP will be 120 days from the date of submission of the financial bid of the e-Tender.
14. Bidder should upload scanned attested photocopies of all documents on above mentioned MMRDA official e-Tendering portal & produce in original on request by MMRC at any stage from e-Tender opening.
15. Awarded tenderer shall have to submit signed copy of tender manually to the department.
16. If there is any amendment in the tender the same shall be published on following MMRDA's official e-Tender portals / website :
MMRDA e-Tendering Portal: <https://etendermmrda.maharashtra.gov.in>
MMRDA Website: <https://mmrda.maharashtra.gov.in>
17. No Joint Ventures shall be allowed.
18. Right to reject any or all offers without assigning any reason thereof is reserved by MMRC.

Date. 04/06/2016
Place: Mumbai
No. MMRCL/Project Office/Architect/RFP/16

Sd/-
General Manager,
MMRC