



Recruitment Advertisement 2022 – 02

Mumbai Metro Rail Corporation Limited intends to appoint qualified and experienced professionals for the following posts on Regular/ Contract/ Deputation basis:

Sr. No.	Name of Posts & Pay Scale (IDA) / Grade	Nature of appointment	UR	EWS	OBC	SC	ST	Total
1.	General Manager (Accounts) Rs. 1,20,000 – 2,80,000/- (E8)	Regular/ Deputation	01	-	-	-	-	01
2.	Dy. General Manager (Signal & Telecom) Rs. 80,000 – 2,20,000/- (E5)	Regular/ Deputation	01	-	-	-	-	01
3.	Dy. General Manager (Material Management) Rs. 80,000 – 2,20,000/- (E5)	Regular/ Deputation	01	-	-	-	-	01
4.	Asst. General Manager (RS) Rs. 70,000 – 2,00,000/- (E4)	Deputation/ Contract (03 years)	-	-	01	-	-	01
5.	Asst. General Manager (TP) Rs. 70,000 – 2,00,000/- (E4)	Deputation/ Contract (03 years)	02	-	01	-	-	03
6.	Dy. Town Planner Rs. 60,000 – 1,80,000/- (E3)	Deputation/ Contract (03 years)	01	-	01	-	-	02
7.	Dy. Engineer (PST) Rs. 50,000 – 1,60,000/- (E2)	Deputation/ Contract (03 years)	01	-	01	-	-	02
8.	Dy. Engineer (Signal & Telecom) Rs. 50,000 – 1,60,000/- (E2)	Deputation/ Contract (03 years)	01	-	-	-	-	01
9.	Dy. Engineer (E&M) Rs. 50,000 – 1,60,000/- (E2)	Deputation/ Contract (03 years)	-	-	01	01	-	02
10.	Assistant Manager (Material Management) Rs. 40,000 – 1,40,000/- (E1)	Deputation/ Contract (03 years)	01	-	-	-	-	01
11.	Jr. Engineer- II (Depot, M&P) Rs. 35,280 – 67,920/- (W6)	Contract (03 years)	01	-	-	-	-	01
12.	Jr. Engineer- II (Rolling Stock) Rs. 35,280 – 67,920/- (W6)	Contract (03 years)	01	-	01	-	-	02
	Total		11	-	06	01	-	18

• **Note :**

- a) Age, qualification and experience would be as on **01st December, 2022.**
- b) For detailed advertisement, Recruitment Rules, eligibility requirements and other instructions for filling the above posts please visit www.mmrc.com.
- c) Online submission of application will start from **05th December, 2022 at 10:00 Hrs.** and will end on **18th January, 2023 at 23:59 Hrs.** No other modes of application will be accepted.

Date: 30th November, 2022

Place: Mumbai

Sd/-
(Ashwini Bhide, I.A.S)
Managing Director
Mumbai Metro Rail Corporation Ltd.



MUMBAI METRO RAIL CORPORATION LIMITED

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: www.mmrc.com

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Mandatory Experience	Desirable
1.	General Manager (Accounts)	Grade (E8) Rs. 1,20,000 – 2,80,000/- (IDA Pay scale)	01	Maximum 55 years (Age is relaxable for deserving/ internal /deputation candidates)	Candidate must be a regular full-time Graduate from a recognised university and Chartered Accountant or Cost Accountant or MBA (Full Time) with specialization in Finance from a reputed University/ Institute.	<ul style="list-style-type: none"> • Member of Group “A” Service of Government of India in JAG with 05 years’ experience or in SG/ SAG Grade working in Level 13 / 13A of 7th CPC pay matrix. OR • Executives working in “CPSE/ PSU/ Autonomous Bodies” with 05 years’ experience in the E6 or equivalent grade with IDA pay scale of Rs. 90,000 – 2,40,000/- or Rs.36,600-62,000/- (pre-revised) with minimum 02 years’ experience in the E7 or equivalent grade with the IDA pay scale of Rs. 1,00,000 – 2,60,000/-or Rs.43,200-66,000/- (pre-revised). • Candidates from organization of private sector (with annual turnover of not less than Rs. 2000 crores and with a minimum CTC of Rs. 20 Lakhs p.a.) should have at least 10 years of cumulative experience at a senior level / middle management level during the last 18 years. • Candidates should have sound knowledge and experience in Project Finance, Project Accounting, Finalisation of Annual Accounts, Internal Financial Control, Auditing and coordinating with Auditors including CAG, Multilateral/Bilateral Funding, Direct and Indirect Taxation, Treasury Management, Tender Evaluation, Contract Management, vetting of contracts/ offer, Risk Assessment, working knowledge of IND-AS, compliance of Companies Act, 2013 and Corporate Governance, setting up of systems and procedures for office automation, project appraisal and project funding including raising / arranging funds for projects from Domestic Banks /International sources/ Financial Institutions / Public or on Private placement basis. 	<ul style="list-style-type: none"> • Candidate with experience of working in Railways/ Metros/ other PSUs or other Govt. / Semi-Govt. will be preferred. • Candidates with working knowledge of ERP/Oracle Financials & Computers will be preferred.



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Website: www.mmrcl.com

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
2.	Deputy General Manager (Signal & Telecom)	Grade (E5) Rs. 80,000 – 2,20,000/- (IDA Pay scale)	01 (UR category)	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Electronics & Communication Engineering from recognized and reputed university.	<ul style="list-style-type: none"> • Sr. Scale officers of Signal and Telecom Engineering department having total minimum 06 years of service in GROUP 'A' OR officers of Signal and Telecom Engineering department in Sr. scale having total minimum 09 years service in GROUP 'B' or • Total minimum 09 years of post-qualification experience with minimum 04 years experience in next below grade (Rs. 70,000 – 2,00,000/-) in IDA pay scale; or • Total minimum 09 years of post-qualification experience in executive grade in government entities like Metro rail corporations, RVNL, RITES etc in “desirable” domain for the post; or • Total minimum 09 years of post-qualification experience in reputed private sector in executive grade with a minimum CTC of Rs. 12 Lacs in “desirable” domain for the post. 	<ul style="list-style-type: none"> • Candidate should have experience of working in construction projects of railways / metros/ other PSUs / private sector dealing in Signal and Telecom. • Candidate should be conversant with international competitive bidding, computerized environment working and latest Signaling & Telecommunications (S&T) technologies etc. • Candidates with experience of working of modern urban rail systems will be preferred.



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						Mandatory	Desirable
3.	Deputy General Manager (Material Management)	Grade (E5) Rs. 80,000 – 2,20,000/- (IDA Pay scale)	01 UR Category	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Civil / Mechanical / Electronics / Electrical Engineering from recognized and reputed university.	<ul style="list-style-type: none"> • Candidate having minimum 09 year’s post qualification executive grade experience with 04 years’ experience in next below grade in IDA pay scale of Rs. 70,000 – 2,00,000/- (E4 grade) or equivalent CDA pay scale or • Candidate having minimum 09 years of post-qualification executive grade experience in Govt. Metro Rail/ Govt. Organization/ PSUs or • Candidates working in Private sector should have a total minimum of 10 years of post-qualification experience with minimum 05 years in executive level in “desirable” domain for the post with current CTC of Rs. 12 lacs 	<ul style="list-style-type: none"> • Candidates should have experience in Contract Administration, Project Management, Estimation, Tendering, Quantity Survey, Store Management, Inventories and Procurement of stores items etc. • Candidates having experience in using tender portals like GEM, CPPP and tenderwizard etc. for e-procurement and e-tendering.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
4.	Assistant General Manager (Rolling Stock)	Grade (E4) Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01 (OBC category)	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Mechanical or Electrical or Electronics or Electrical & Electronics or Electronics & Telecommunication Engineering from recognized and reputed university.	<ul style="list-style-type: none"> Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA); or Officer currently working in Sr. Scale of Grade Pay of Rs. 6,600/- (CDA) or 02 years post-qualification experience in the IDA pay scale of Rs. 60,000 – 1,80,000/- in “desirable” domain for the post; or Total minimum 07 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; or Total minimum 07 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 08 Lacs. 	<ul style="list-style-type: none"> Candidates should have experience of working in construction projects of Railways/ Metros/ other PSUs/ Private sector dealing with electrical power supply, traction power supply system. Adequate experience in supervising above mentioned work, coordination between various contractors at site. Candidates should have exposure in managing and controlling various types of documentation. Candidates with experience of working on projects for urban rail systems will be preferred.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
5.	Assistant General Manager (Town Planning)	Grade (E4) Rs. 70,000 – 2,00,000/- (IDA Pay scale)	03 (02- UR, 01- OBC category)	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Architecture or Civil Engineering or Planning or its equivalent degree from recognized and reputed university and Post-Graduate Degree in Urban/ Town/ City/ Urban and Regional Planning recognized by All India Council for Technical Education/UGC or its equivalent.	<ul style="list-style-type: none"> • Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA); or • Total minimum 05 years of post-qualification experience in the IDA pay scale of Rs. 60,000 – 1,80,000/- in “desirable” domain for the post; or • Total minimum 07 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 12 Lacs. 	<ul style="list-style-type: none"> • Candidates having knowledge of land acquisition and land disposal, Planning and construction of large-scale buildings. • Candidates with experience of working on projects for urban rail systems will be preferred



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						Mandatory	Desirable
6.	Dy. Town Planner	Grade (E3) Rs. 60,000 – 1,80,000/- (IDA Pay scale)	02 (01- UR, 01- OBC category)	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Architecture or Civil Engineering or Planning or its equivalent degree from recognized university and Post-Graduate Degree in Urban/Town/City/Urban and Regional Planning recognized by All India Council for Technical Education / UGC or its equivalent.	Minimum 02 years of post-qualification experience as Town / Urban Planner	<ul style="list-style-type: none">• Candidates with experience in Government sector /Public Sector Companies/ Infrastructure Companies will be preferred.• Candidates skilled in AutoCAD, GIS, Photoshop, Sketchup, Revit.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Mandatory Experience	Desirable
7.	Deputy Engineer (PST)	Grade (E2) Rs. 50,000 – 1,60,000/- (IDA Pay scale)	02 (UR - 01 & OBC - 01 category)	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Electrical Engineering from recognized institute / university / college.	<p><u>For Government Sector Employees –</u></p> <ul style="list-style-type: none"> • Sr. Supervisor having total minimum 05 years of service with Grade Pay of Rs. 4,400/- with past experience of Metro/ Railway Sector from any Private/ Govt. entities in desirable domain or • Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 02 years’ experience in “desirable” domain for the post; or • Total minimum 04 years of experience in Supervisory grade of Rs. 46,620 – 89,720/- in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; or • Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; <p><u>For Private Sector Employees –</u></p> <ul style="list-style-type: none"> • Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 06 Lacs. 	<ul style="list-style-type: none"> • Candidates should have experience of working in construction projects of Railways/ Metro/ other PSUs/ Private sector dealing with electrical power supply & traction system. • Adequate experience in supervising above mentioned work, coordination between various contractors at site. • Candidate should have exposure in managing and controlling various types of documentation. • Candidates with experience of working on projects for urban rail systems will be preferred.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
8.	Dy. Engineer (Signal & Telecom)	Grade (E2) Rs. 50,000 – 1,60,000/- (IDA Pay scale)	01 (UR category)	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Electronics & Communication Engineering from recognized and reputed university.	<p><u>For Government Sector Employees –</u></p> <ul style="list-style-type: none"> • Sr. Supervisor having total minimum 05 years of service with Grade Pay of Rs. 4,400/- with past experience of Metro/ Railway Sector from any Private/ Govt. entities in desirable domain or • Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 02 years’ experience in “desirable” domain for the post; or • Total minimum 04 years of experience in Supervisory grade of Rs. 46,620 – 89,720/- in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; or • Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post. <p><u>For Private Sector Employees –</u></p> <ul style="list-style-type: none"> • Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 06 Lacs. 	<ul style="list-style-type: none"> • Candidates should have experience of working in construction projects of railways / metros/ other PSUs /private sector dealing in signal and telecom. • Candidates should be conversant with computerized environment working and latest Signaling & Telecommunications (S&T) technologies etc. • Candidates with experience of working of CBTC based signaling systems will be preferred.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
9.	Dy. Engineer (E&M)	Grade (E2) Rs. 50,000 – 1,60,000/- (IDA Pay scale)	02 (SC -01 OBC -01 category)	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Electrical or Mechanical Engineering from recognized institute / university / college	<p><u>For Government Sector Employees –</u></p> <ul style="list-style-type: none"> • Sr. Supervisor having total minimum 05 years of service with Grade Pay of Rs. 4,400/- with past experience of Metro/ Railway Sector from any Private/ Govt. entities in desirable domain or • Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 02 years’ experience in “desirable” domain for the post; or • Total minimum 04 years of experience in Supervisory grade of Rs. 46,620 – 89,720/- in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; or • Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; <p><u>For Private Sector Employees –</u></p> <ul style="list-style-type: none"> • Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 06 Lacs. 	<ul style="list-style-type: none"> • Candidate should have experience of working in construction projects of Railways/ Metro/ other PSUs/ Private sector dealing with, MEP/ Lifts / Escalators / TVS / ECS. • Adequate experience in supervising MEP/ Lifts / Escalators / TVS / ECS coordination between various contractors at site. • Candidate should be conversant with computerized designing & drawings, latest MEP/ Lifts / Escalators / TVS / ECS technologies and should be conversant with international bidding procedure. • Candidate should have exposure in managing and controlling various types of documentation. • Candidates with experience of working on projects for urban rail systems will be preferred.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
10.	Assistant Manager (Material Management)	Grade (E1) Rs. 40,000 – 1,40,000/- (IDA Pay scale)	01 UR Category	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Civil / Mechanical / Electronics / Electrical Engineering from recognized and reputed university.	<ul style="list-style-type: none"> • Candidates working in Govt. sector / PSUs should have a total minimum 04 years of post - qualification experience in Supervisory grade of Rs. 35,280 – 67,920/- (W6 Grade) in IDA pay scale or equivalent CDA pay scale of Grade pay Rs. 4200/- with minimum 02 years post qualification experience in “desirable” domain for the post or • Candidate having minimum 04 years of post-qualification Supervisory grade experience in Govt. Metro Rail/ Govt. Organization/ PSUs or • Candidates working in Private sector should have a total minimum of 05 years of post-qualification experience with minimum 02 years in executive level in “desirable” domain for the post with minimum CTC of Rs. 4.5 lacs 	<ul style="list-style-type: none"> • Candidates should have experience in Tendering, Quantity Survey, Store Management, Inventories and Procurement of stores items etc. • Candidates having experience in using tender portals like GEM, CPPP and tender wizard etc. for e-procurement and e-tendering.



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						Mandatory	Desirable
11.	Jr. Engineer-II (Depot, M&P)	Grade (W6) Rs. 35,280 – 67,920/- (IDA Pay scale)	01 (UR category)	Maximum 35 years (Age is relaxable for deserving/ internal candidates)	Full time Degree/ Diploma in Electrical or Mechanical Engineering from recognized institute / university / college	<p><u>For Government Employee:</u></p> <p>Total minimum of 05 years experience with minimum 02 years of experience in next below grade in IDA Pay Scale of Rs. 34,020 – 64,310/- (W5 Grade) or equivalent CDA scale with past experience of Metro/ Railway Sector of any Private / Govt. Entity in desirable domain after acquiring required qualification.</p> <p><u>For Private Sector Employee:</u></p> <p>Total minimum 06 years of post-qualification experience in reputed private sector in responsible position in “desirable” domain for the post with the minimum CTC of Rs. 04 - 05 Lacs.</p>	<ul style="list-style-type: none"> • Candidates should have experience of working in Railways/Metro/other PSUs /Private sector dealing with rail-based transit system from the design stage to commissioning stage including tendering, vendor approval, design finalization, interface with other disciplines, timely execution of works, etc. in the field of Rolling Stock Depot / Depot M & P. • Adequate experience in supervising various Depot Machinery and Plant Equipment and coordination between various contractors at the site • Candidates should have exposure in managing and controlling various types of documentation • Candidates with experience in working on projects for urban rail systems will be preferred.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
12.	Jr. Engineer-II (Rolling Stock)	Grade (W6) Rs. 35,280 – 67,920/- (IDA Pay scale)	02 (01- UR, 01- OBC category)	Maximum 35 years (Age is relaxable for deserving/ internal candidates)	Full time Degree/ Diploma in Mechanical/ Electrical / Electrical & Electronics / Electronics & Telecommunication Engineering from recognized institute / university / college	<p><u>For Government Employee:</u></p> <p>Total minimum of 05 years’ post qualification experience with minimum 02 years of experience in next below grade in IDA Pay Scale of Rs. 34,020 – 64,310/- (W5 Grade) or equivalent CDA scale with past experience of Metro/ Railway Sector of any Private / Govt. Entity in desirable domain.</p> <p><u>For Private Sector Employee:</u></p> <p>Total minimum 06 years of post-qualification experience in reputed private sector in responsible position in “desirable” domain for the post with the minimum CTC of Rs. 04 - 05 Lacs.</p>	<ul style="list-style-type: none"> • Candidates should have experience of working in construction projects of Railways/ Metro/ other PSUs/ Private sector dealing with commissioning of rolling stock and maintenance vehicles • Adequate experience in supervising TCMS, traction power, motoring and braking, coordination between various contractors at site • Should have exposure in managing and controlling various types of documentation • Candidates with experience of working on projects for urban rail systems will be preferred.

Recruitment Guidelines

1) Selection Procedure:

Candidates applying for the posts mentioned in the advertisement will be called for Personal Interview. MMRCL reserves the right to shortlist the Candidates for Personal Interview. The Candidates will be shortlisted for interview, based on their eligibility/ experience in the relevant field. Candidate may be asked to submit any other documents required by the scrutiny committee and he/ she is liable to produce the same. Selection criteria are relaxable for deserving Candidates with very sound background on discretion of committee for Scrutiny/ Selection.

2) Surety Bond:

The candidates selected for the above posts will have to execute a **surety bond of stipulated amount as mentioned below as per MMRCL Surety & Training Cost Recovery Bond Policy** –

Sr. No.	Grade	Applicable Surety Bond	Applicable Training cost	Applicable service period in lieu of Surety Bond
1.	HOD Level- E8	Rs. 3,00,000/-	Rs. 43,000/-	03 years
2.	E4 - E7	Rs. 2,00,000/-	Rs. 43,000/-	03 years
3.	E1 - E3	Rs. 1,50,000/-	Rs. 43,000/-	03 years
4.	W5-W8	Rs. 50,000/-	Rs. 22,000/-	03 years

Note - MMRCL Surety & Training Cost Recovery Bond Policy is not applicable in case of appointment on deputation basis.

3) Reservations / Relaxations / Concessions:

Reservations / Relaxation / Concessions would be given to SCs/STs/OBCs (Non-Creamy Layer)/ Person with Disability (PWD)/ Ex-Servicemen candidates as per guidelines issued by Govt. of India from time to time.

Abbreviations used:

SC – Scheduled Caste

ST - Scheduled Tribe

OBC – Other Backward Class (Non - Creamy Layer)

UR – Unreserved

EWS – Economically Weaker Sections

Age Relaxations would be given as per following:

Sr. No	Category of Candidate	Age Relaxation
(a)	Scheduled Caste (SC) and Scheduled Tribe (ST)	By 05 years
(b)	Other Backward Class (OBC) Non - Creamy Layer	By 03 years
(c)	Person with Disabilities (PWD)	By 10 years (SC/ST) By 08 years (OBC) By 05 years (Unreserved)
(d)	All persons who have ordinarily been domiciled in Kashmir division of J & K State during 01-01-1980 to 31-12-1989	By 05 years
(e)	Children / Family members of those who died in the 1984 riots	By 05 years
(f)	Ex-Servicemen: (Details at Annexure 'A')	By 05 years

Reservation for EWSs in direct recruitment is applicable as per DoPT OM No. 36039/1/2019- Esst. (Res), dated 31.01.2019

- **For deserving internal candidates, suitable relaxation in Age, Qualification & Work experience/ post-qualification experience shall be considered.**

4) Pay Scale, Allowances & Perquisites: (On Deputation)

The terms and conditions including pay scale etc. of the candidates appointed on deputation will be governed by DOPT/ DPE/ GOI guidelines as applicable.

5) How to Apply:

- Candidates are required to apply online only through MMRCL official website: **www.mmrc.com --->Careers --> MMRCL Recruitment Advertisement 2022-02. (No other modes of application will be accepted).**
- Candidates are required to have valid personal E-mail ID & Mobile No. It should be kept active during the recruitment process. MMRCL will send intimation of personal interview and any other information regarding your application only through the registered E-mail ID.
- The online registration will remain active from **05th December, 2022 at 10:00 Hrs. and will end on 18th January, 2023 at 23:59 Hrs.** In order to avoid last minute rush, the candidates are advised to apply early enough. MMRCL will not be responsible for network problem or any other problem of this nature & non-submission of online application during the last days due to heavy rush etc.
- All the fields in the online application form should be filled up carefully. There will be a preview of the application filled in by the candidate before submitting the application, so that it can be edited. After submission of application, no modification will be permitted.
- Candidates will have to upload scan copy of updated Resume, and passport size photograph (.jpg/ .jpeg) and recent pay slip in .pdf format along with their application.
- Candidate are required to clearly indicate whether they are applying against the vacancy for consideration on Regular or Contract or Deputation basis.**
- Candidates belonging to Government Sector are required to forward their application in prescribed format on postal address given below along with (i) Latest Resume, photograph, all educational qualification certificates and all work experience certificates, (ii) No Objection Certificate (As per the enclosed format), (iii) Attested copies of ACR's/APR's of last 05 (five) years, (iv) Certificate stating that no vigilance case is either pending or contemplated against the officer, (v) No Penalty Certificate stating that no major/ minor penalty has been imposed on the officer or a statement giving details of major/ minor penalties imposed on the officer, if any, during the last 10 years.

Postal Address:

THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPERSCRIBED
WITH

Name of the post _____

To,
Deputy General Manager (HR),
Mumbai Metro Rail Corporation Limited,
MMRCL –Line 3 Transit Office, E Block,
Bandra Kurla Complex, Bandra (East),
Mumbai- 400051

6) General: Most Important

- Age, qualification and experience would be as on **01st December, 2022.**
- In case of educational qualifications, in addition to an institute being approved by UGC/ AICTE; the particular Degree/ Diploma awarded by that institute is also required to be an approved Degree/ Diploma.
- While applying for the above post, the applicant should ensure that he/she fulfils the eligibility and the norms mentioned above on the specified dates and the particulars furnished by him/ her are correct in all respects. In case, it is detected at any stage of

recruitment that Candidate does not fulfil the eligibility norms and /or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment his/ her services are liable to be terminated.

- iv. MMRCL reserves the right to change the number of vacancies and cancel/ restrict/ modify/ alter and modify the recruitment criteria's during the recruitment process if required, without issuing any further notice or assigning any reason thereof.
- v. Incomplete applications or applications received after the due date will be summarily rejected. MMRCL is not responsible for Loss/ delay in post.
- vi. MMRCL is not responsible for any printing error that might have inadvertently crept in.
- vii. **Candidates employed in Govt. Dept. / PSU/ Autonomous Body should forward their application through proper channel and must produce "NOC" from the present employer on the date of interview. (Format is enclosed below)**
- viii. No Travelling Allowances/ reimbursement will be paid to the candidate for appearing for Interview and pre-appointment medical examination.

7) Important Dates:

a)	Starting date for accepting applications	05th December, 2022
b)	Closing date for accepting applications	18th January, 2023

Date: 30th November, 2022

Place: Mumbai

Sd/-
(Ashwini Bhide, I.A.S.)
Managing Director
Mumbai Metro Rail Corporation Ltd.

ANNEXURE 'A'

Notes :-

- (i) An **ex-serviceman** who has once joined a Govt. job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-servicemen status for the purpose of re-employment in Govt. ceases.
- (ii) The relaxation in upper age limit is allowed on cumulative basis as per Govt. Guidelines.
- (iii) All persons who are eligible for age relaxation under 3(d) of the detailed AD must produce the domicile certificate at the time of interview from the district Magistrate in the Kashmir Division within whose jurisdiction he / she had ordinarily resided or any other authority designated in this regard by Government of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 01-01-1980 to 31-12-1989.
- (iv) **Ex-Servicemen (for all posts as indicated In the Detailed AD):**
05 years relaxation is allowed in case of Ex-servicemen. (Including ECOs/ SSCOs) provided applicants have rendered at least 05 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within 06 months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability or have been released on account of physical disability attributable to military service or on invalidment. ECOs/ SSCOs who have completed their initial period of assignment of five years of Military Service but whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues certificate that they would be released on selection within three months from the date of receipt of offer of appointment.

Declaration to be signed by the Candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and no material fact/information has been suppressed or concealed there from.

PLACE:
DATE:

SIGNATURE OF THE APPLICANT
NAME:

(Certificate to be furnished by the Employer/Head of office/ Forwarding Authority)

Certified that the information/ details provided in the above application by the applicant are true and correct as per the records. He/ She fulfils the eligibility criteria as prescribed for the grade applied by him/ her. **If selected, he/ she will be relieved immediately.**

It is also certified :-

- i. That there is no vigilance / disciplinary case or criminal case pending or contemplated against Shri / Smt./ Ms. _____
- ii. That his / her integrity is certified.
- iii. That the photocopies of the ACRs / APAR for the last three years are enclosed. (iv) That no major / minor penalty has been imposed on him / her during that last ten years or a list of major / minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).

Place: _____

Signature _____

Date: _____

Name _____

Designation _____

Tel. No. _____

Office Seal

List of enclosures: