



MUMBAI METRO RAIL CORPORATION LIMITED

A JV-SPV of GoI and GoM

NaMTTRI Building Plot No. R-13 Bandra-Kurla Complex, Bandra (E), Mumbai –
400 051. Tel. 26384692

web: <https://www.mmrcl.com>

Email: krutika.patil@mmrcl.com

NOTICE INVITING TENDER

MMRCL invites bids in B-1 Form (Percentage Rate) for the following work from the agencies who have experience in similar nature of work & comply the criteria as mentioned in detailed tender notice.

MMRCL e-Tendering Portal: <https://www.tenderwizard.com/MMRC>

S. No.	Name of Work	Estimated Cost (In Rs.)	Cost of Blank Tender Form (Each)	Earnest Money Deposit (In Rs.)	Security Deposit (In Rs.)	Contract Period
1	2	3	4	5	6	7
1	Contract for Housekeeping, Pest Control and Landscaping Maintenance for MMRC's New Office Building Situated in 'E' Block Bandra Kurla Complex, Bandra (E), Mumbai	85,51,398.05	5,000 + 900 (GST @ 18%) = Rs. 5,900/- (Non-Refundable)	85,500/-	4,27,570/-	24 Months (including monsoon)

All information regarding the above work is available on the e-Tendering portal of MMRCL <https://www.tenderwizard.com/MMRC> and website of the corporation <https://www.mmrcl.com>. For any additional information & help for uploading & downloading the e-Tender, please contact MMRCL's e-tendering service desk at the following ID: twhelpdesk358@gmail.com Phone No. 7666563870 / 7980042472 / 8013426317. Corrigendum/Addendum if any shall be published only on tender wizard.

Last Date of submission of bids is: 14 May 2018 till 1800 hrs.

Date: 18.04.2018
Place: Mumbai
No.: MMRC/NewOffice/NIT/18/01

Sd/-
Competent Authority
Planning Division

DETAILED E-TENDER NOTICE

MMRCL e-Tendering Portal: <https://www.tenderwizard.com/MMRC>

MMRCL invites bids in B-1 Form (Percentage Rate) for the work from the agencies who is having experience to carryout similar nature of work & comply the criteria as mentioned in detailed tender notice. Only those Bidders, who possess the following eligibility criteria, would be eligible to participate in the bidding process: -

1. Experienced bidders shall have successfully completed similar works. Definition of "similar work" is Mechanized and Manual Housekeeping, Pest Control and Landscaping Maintenance Services carried out / completed in Government or Big Corporate Houses / Offices of Multinational Companies, during last seven (7) years.
2. Experienced bidders shall have successfully completed similar works during last Five (5) years ending last day of month previous to the one in which applications are invited should be either of the following: -
 - a. **Three similar completed works costing not less than amount equal to 40% of the estimated cost.(i.e. Rs. 34.20 Lakh each)**
 - OR**
 - b. **Two similar completed works costing not less than amount equal to 50% of the estimated cost.(i.e. Rs. 42.75 Lakh each)**
 - OR**
 - c. **One similar completed work costing not less than amount equal to 80% of the estimated cost. (i.e. Rs. 68.41 Lakhs)**

Note: Certificate of satisfactory completion of similar works shall be issued by officer not below the rank of Executive Engineer or equivalent. The copy of such experience certificate shall be uploaded by the bidder in e-Envelope 'B' i.e. Technical Bid.

3. Bidders shall submit solvency certificate to the extent of **Rs. 34.21.00 Lakh** (40% of the cost put to tender) from Nationalized Bank or Scheduled Bank with a validity of 12 (twelve) months from the date of issue of certificate.
4. Average Annual **financial turnover** during the last 3 years, ending 31st March of the previous financial year, **should be at least 30%** of the estimated cost. Audited Balance Sheet of previous three financial years duly certified by C.A. also mentioning Net worth/Credit Certificate need to be enclosed.

5. The Bidder shall have certified copy of **Income Tax PAN Card No.** of the bidder.
6. The Bidder shall have certified copy of **Goods & Service Tax Registration** certificate which should be in the name of the bidder.
7. The Bidder shall have certified copy of Registration Certificate under Employees Provident Fund Act, and also latest proof of the same.
8. The Bidder shall have certified copy of registration certificate under Employees State Insurance Act, and also latest proof of the same.
9. The Bidder shall have certified copy of License from Labour commissioner to Employ Contract Labour under Contract Labour Act.
10. The Bidder shall have the copy of valid ISO 9001-2000 service certificate which should be maximum five years old from date of publish of tender and which should necessary include the mechanized housekeeping (Documentation and material)
11. The Bidder shall have documentary proof that he has sufficient manpower on their own pay roll as per Annexure-2.

Note -1: The necessary certificates as mentioned in qualification criteria are required to be obtained from the competent Authority. Copies of these certificates duly attested by the Gazetted Officer shall be put only in Envelope No.-B. In absence of these certificates Envelope No. C (Financial Bid) shall not be opened.

Note -2: **Appendix 'A' to Appendix 'I'**

All these forms shall be filled in and signed properly. Contractor's envelope No. 'C' (Financial Bid) will not be opened, if forms are found incomplete/incorrect/kept blank or wrongly filled. In that case, offer will be summarily rejected.

Note -3: The abstract of information in **Appendix 'E'** (Form showing work done in all works of Mechanized and Manual sweeping and Cleaning Services under single work order during last seven years) shall be scanned and uploaded and need to be signed by the bidder.

12. Scanned Copy of all the documents shall be uploaded by contractor in online Envelope No. B correctly and completely, otherwise his Envelope No. C will not be opened.
13. Even though the Bidder meets the above qualifying criteria, they are liable to be disqualified if they have made Misleading or false representations in the Statements attachments submitted in proof of the qualification requirements.

And / or

Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.

14. The bids will be received online on above mentioned MMRCL official e-Tendering portal and will be opened by the Competent Authority on scheduled date and time.
15. Online E-Tender Schedule

Sr. No.	Tender Schedule	Bidder Schedule	Start Date & Time	End Date & Time
1.	Tender Authorization and Publishing	-----	18/04/2018, 10.00 hrs	18/04/2018, 18.00 hrs
2.	-----	Tender Document Download	18/04/2018, 14.00 hrs	14/05/2018, 18.00 hrs
3.	-----	Bid Preparation and Submission	18/04/2018, 14.00 hrs	14/05/2018, 18.00 hrs
4.	Tender Closing	-----	-----	14/05/2018, 18.01 hrs
5.	Opening Envelope A-Tender Fees, EMD	-----	-----	15/05/2018, 10.00 hrs
6.	Opening Envelope B - Technical Bid	-----	-----	15/05/2018, 10.00 hrs
7.	Opening Envelope C - Financial Bid	-----	-----	21/05/2018 10.00 hrs.

16. Bidders should have valid class 2 or 3 Digital Signature Certificate (DSC) having both Signing and Encryption Certificates obtained from any Certifying Authorities empaneled by Controller of Certifying Authorities India. In case of requirement of DSC, Bidders should go to <https://www.tenderwizard.com/MMRC> and follow the procedure mentioned in the document procedure for Digital Certificate. Bidders who are participating in e-tendering for the first time shall have to obtain User ID & password from the above-mentioned portal.
17. Tender Document and Supporting can be downloaded for reference purpose from the e-Tendering Portal of MMRCL during the period mentioned in the tender notice. Interested Bidders have to make online payment of Rs. 5,900/- (Rupees Five Thousand Nine Hundred Only) inclusive of GST @ 18% as Tender Processing Fee using online payment gateway. Tender Fee receipt will be system generated during bid preparation.
18. Tender Fee receipt must be uploaded during bid preparation by the bidder.
19. The competent authority reserves the right to reject any or all of the tender offers, without assigning any reasons thereof.
20. The bids shall be received online on above mentioned MMRCL's official e-Tendering portal.
21. Validity period of the offer of the bidder will be 120 days from the date of submission of the e-tender.
22. The lowest bidder will have to submit the rate analysis of all major items, if called for.
23. Bidder should upload scanned attested photocopies of all documents on above mentioned

- MMRCL official e-Tendering portal & produce in original on request by MMRCL at any stage.
24. A statement showing names of partners, Directors, etc. of the firm with complete address of each should be uploaded to above mentioned MMRCL official e-Tendering portal and authorized person on the behalf of firm who will sign e-tender using Digital Signature Certificate.
 25. The acceptance of bid will be intimated by email or otherwise by the authority competent to accept the tender or by the higher Authority of MMRCL, to the contractor, which shall be deemed to be an intimation of the tender given by the Authority Competent to accept the tender.
 26. The lowest bidder shall be responsible for executing, completing the work as per specifications.
 27. Successful bidder shall have to submit signed copy of tender manually to the department.
 28. MMRCL reserves the right to verify financial transaction of contractor in his Bank / Financial Institutions. Contractor should give authority to that effect along with his accounts number and Bank/ Financial institution name & address. Any changes / modification may be communicated to MMRCL immediately.
 29. If there is any amendment in the tender the same shall be published on following MMRCL's official e-Tender portals / website :-
MMRCL Portal: <https://www.tenderwizard.com/MMRC>
 30. The bidder should visit the site prior to submission of tender and ascertain the local site condition, working restrictions, constraints, conditions in tender document regarding necessary approvals, NOC required for the work from the local Authorities and shall quote the offer inclusive of all such expenses likely to be incurred while execution of the work. No claim or compensation for any extra payments incurred by the bidders towards the approvals/ NOC's/ permissions will be entertained by MMRCL, which shall be noted.
 31. In case of any queries, Bidders may contact MMRCL's e-tendering service desk at twhelpdesk358@gmail.com any working day from 10 a.m. to 5.30 p.m. (Phone No. 7666563870/7980042472/8013426317).

**Sd/-
Competent Authority
MMRCL**